

V3 Absentee Owner Information

(Office Use Only)

Unit #: _____ Owner Name: _____
(Last) (First)

MM DD YYYY

Expected Departure Date: ____/____/____

Expected Return Date: ____/____/____

Or, I am a full time absentee owner

During my absence I may be contacted at:

Address: _____

(Street, Unit, PO Box, etc.)

(City/Town)

(State/Province)

(Country)

(Zip/Code)

Telephone #1: () - _____

Telephone #2: () - _____

In my absence the following people have access (holding key(s)) to my unit

#1 _____

#2 _____

#3 _____

() - _____

() - _____

() - _____

(Telephone #)

(Lot #)

(Telephone #)

(Lot #)

(Telephone #)

(Lot #)

I have given permission for designated person(s) to park in my driveway in my absence (Name, or enter "None")

Name(s) #1 _____ #2 _____ #3 _____

In my driveway I have left Car/Truck, w/Tag # _____ Golf Cart _____
Other, describe

I have do not have my unit for rent in my absence

My rental agent is: _____ Tel #: () - _____

I self-rent only & may be contacted re: rentals @ _____ Tel #: () - _____

I have provided for continuous electrical service to

Pole light Light(s) on house Other (describe) _____

I have provided for yard/garden weed/growth control using

Local person(s) Name _____ Unit # _____ Tel # () - _____

Local Service Name _____ Tel # () - _____

Professional Service Business Name _____ Tel # () - _____

Contact Name _____

I have do not have items in the storage area

List items and status of securing same against high wind conditions

1. _____ Secured for high winds?

2. _____ Secured for high winds?

3. _____ Secured for high winds?

Continued on other side

I have do not have a boat on a lift at my unit, and, it is secured to the lift for high winds/water

I have secured to the concrete or permanent structure (building), at my unit, the following outside items using appropriate restraints:

1. _____ 4. _____

2. _____ 5. _____

3. _____ 6. _____

All others loose items have been placed inside structure/building