

Event \_\_\_\_\_ Date: \_\_\_\_\_

**Decorating/Tables**

---

---

---

---

**Desert Table:**

---

---

---

---

**Photographer:**

---

**Ticket Sales:**

---

---

**Grace:**

---

**Coffee/Tea/Ice/Water:**

---

---

---

\_\_\_\_\_ :

---

---

---

---

**Miscellaneous:**

---

---

---

**Check-in/Registration**

---

---

---

---

**Sides Table set up:**

---

---

---

---

**Kitchen:**

---

---

---

---

**Other Income Table**

---

---

---

---

**Air Conditioner:**

---

---

**Trash Cans:**

---

---